



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, December 9, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, December 9, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

PRESENT

Chairman Ed Waggoner
Member Patty Burns
Member Walt Rocker III
Member Eugene Smith
Member John Wojtas

OTHERS PRESENT

Attorney Kevin Brown
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Waggoner called the meeting to order at approximately 9:02 a.m.
(Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes

- a. November 8, 2019 Regular Meeting
- b. November 8, 2019 Executive Session

Motion to approve the November 8, 2019 Regular Meeting and Executive Session minutes.

Motion made by Member Rocker, Seconded by Member Smith.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Financials

3. Approval of Financials - November 2019

Motion to approve the November 2019 Financials.

Motion made by Member Burns, Seconded by Member Rocker.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of financials made a part of the minutes.)

Regular Business

4. Discuss Soil Testing Report

Motion to accept the soil testing report.

Motion made by Member Smith, Seconded by Member Burns.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of report made a part of the minutes.)

5. Approval of 2020 PDA Meeting Calendar

Motion to approve the 2020 PDA Meeting Calendar.

Motion made by Member Rocker, Seconded by Member Burns.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of calendar made a part of the minutes.)

6. Removal of Terry Schwindler from the signatures on file at Farmers and Merchants Bank
Chairman Waggoner advised that the bank needs an official letter from the authority to remove Terry from the authorized signers list.

Motion to authorize the Chairman to sign a letter to Farmers & Merchants Bank removing Terry Schwindler from the authorized signers list.

Motion made by Member Rocker, Seconded by Member Burns.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of letter made a part of the minutes.)

7. Discussion and possible action concerning damaged gate at Rock Eagle Technology Park
Chairman Waggoner talked to Mr. Pat Hayes last week. Aalto paid his deductible and he has turned the claim over to his insurance company. The broken gate needs to be removed and the need for a gate was discussed.

Motion to authorize Member Rocker to find someone to haul off the gate for an amount not to exceed \$200.

Motion made by Member Wojtas, Seconded by Member Rocker.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

8. Discuss Economic Development Research Opportunity

Attorney Brown explained that the Georgia Tech Center for Economic Development Research sent these emails out to about 50 communities outside of the metro Atlanta area. They are willing to work on projects for about a 10th of the usual costs; using graduate students working on the projects. The benefits of doing some type of study to determine the direction the county needs to focus on to help define the skills needed in an Economic Development Director were discussed. Chairman Waggoner asked Member Smith to find any old studies that have been done and share them with board. He will also reply to Mr. Barfoot and let him know we are interested but unsure of details yet. No action was taken.

9. Discuss Staffing Options

The possibility of splitting the Director position into two positions - one administrative and one focused on the economic development side was discussed. Attorney Brown believes a part-time person could handle the administrative side of the work. No action was taken.

Other Business

10. Other Business

None

Next Meeting Items

11. Next Meeting Items

None

Executive Session

12. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for real estate purposes.

Motion made by Member Rocker, Seconded by Member Wojtas.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Meeting closed at approximately 10:25 a.m.

13. Reopen Meeting and Execute Affidavit Concerning the Subject Matter of the Closed Portion of the Meeting

Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Wojtas, Seconded by Member Rocker.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of affidavit made a part of the minutes.)

Meeting reconvened at approximately 10:41 a.m.

14. Action, if any, Resulting from the Executive Session

Motion to proceed as discussed in Executive Session.

Motion made by Member Rocker, Seconded by Member Wojtas.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Closing

15. Adjournment

Motion to adjourn the meeting.

Motion made by Member Rocker, Seconded by Member Burns.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Meeting adjourned at approximately 10:42 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Ed Waggoner
Chairman